

WEST MICHIGAN



MUSTANG C L U B

By-Laws

Revised 01/05/2016

ARTICLE 1 - NAME AND MISSION

- 1.1 The name of the Club shall be the West Michigan Mustang Club herein after referred to as WMMC.
- 1.2 The Mission of the WMMC is as follows:
 - 1.2a To further the interests of owners, drivers and admirers of the 1964 ½ to present all Mustang models.
 - 1.2b To operate and maintain the local organization dedicated to the promotion and preservation of all Mustang models.
 - 1.2c To provide a social organization for members and families.
 - 1.2d To sponsor events participating with other car clubs and charitable organizations.
 - 1.2e To preserve the Mustang through the discussion and exchange of information and history pertaining to the cars

ARTICLE 2 - MEMBERSHIP AND DUES

- 2.1 Membership in this Club shall be open to all individuals from all walks of life who are interested in the 1964 ½ to present including all Mustang models.
- 2.2 Memberships will include all of the Club member's immediate family under 18 years of age.
- 2.3 Annual dues are \$20.00, due from January 1 to February 15 each year.
- 2.4 The Club is a non-profit organization. The members there of shall not be entitled to any individual or collective interest, participation share, right and/or property right in and to the assets of the Club. Such assets shall be the individual property of the WMMC. No dividends, pecuniary profits, stock dividends or payments in the manner shall ever be declared or paid to the member of this Club.
- 2.5 Alcoholic beverages or recreational drugs. The use of any alcoholic beverages or recreational drugs at any scheduled WMMC activity, while traveling to or from such activity, by any person or persons connected with the activity, shall not be the responsibility of the WMMC, its leaders or members. Any damage

or injuries resulting from such use is to be the sole responsibility of the person under the influence of such beverages or recreational drugs.

- 2.6 Termination of membership. The membership of any Club member may be terminated by unanimous vote of the Board of Directors of the Club for conduct unbecoming a member of the WMMC or other cause, upon giving the member in question full opportunity to hear and reply to the charges or reasons for such action.
- 2.7 The members of the WMMC shall not, as individuals, use the name of WMMC in connection with a commercial or charitable project, without the permission of the Board of Directors.

ARTICLE 3 - OFFICERS

- 3.1 The Board of Directors of WMMC shall consist of a President, Vice President(s), Secretary, Treasurer, immediate Past President and Four Members at Large. The Members at Large shall be voted onto the Board of Directors and will overlapping 2-year terms. (The original Members at Large will have 2 members with a one-years term and then 2 members with a two-year term. Subsequent terms will overlap.)
- 3.2 Positions appointed by the Board of Directors, i.e.: Activity Chairman, Membership Chairman, Technical Advisors, Show Chairman, Newsletter Editor, Club Historian, Website Administrator, Merchandise Chairman and MCA Rep. The MCA Rep should be a member in good standing with the MCA and attend at least one of their events yearly.
- 3.3 All above have voting privileges at Board Meetings.

ARTICLE 4 - ELECTION

- 4.1 Nominations and Elections will be conducted on an annual basis. Nominations are open to all current WMMC members. The elections of new and current officers will take place at a Club meeting at the Annual Christmas Party.
- 4.2 Appointed or volunteer positions will be filled by appointment by the Board or by volunteers at the membership meeting or as required to fill positions.

ARTICLE 5 - DUTIES OF OFFICERS

- 5.1 Elected Officers Duties
 - 5.1a President: The President shall perform the usual duties pertaining to the office. He shall preside at all membership meetings and meetings of the Board of Directors.
 - 5.1b Vice President(s): The Vice President(s) shall aid and assist the President in any way possible and preside at meetings when the President is not in attendance.
 - 5.1c Secretary: The Secretary shall keep record of all meeting of the WMMC and handle Club correspondence.
 - 5.1d Treasurer: The Treasurer shall keep a record of all funds received and all authorized payments with an appropriate bill. He shall give a report of the financial status of the Club at all Club Board meetings.

5.1e Past President: The Past President shall serve as an active Board member and provide direct support to the current Club President.

5.1f Members at Large: The Members at Large will assist the President and Vice President in all areas of managing and running the Club.

5.2 Appointed and Volunteer Positions Duties

5.2a Activity Chairman: The Activity Chairman shall coordinate and plan Club events and activities.

5.2b Membership Chairman: The Membership Chairman is responsible for:

1. Receiving and processing applications for membership on a timely basis.
2. Providing the Newsletter Editor with mailing information for membership mailings.
3. Notify the Newsletter Editor when a member is no longer in good standing.
4. Turn over to the Treasurer monies collected for deposit.

5.2c Technical Advisors: The Technical Advisors shall assist members by answering questions and providing advice.

5.2d Show Chairman: The Show Chairman will be responsible for organizing the annual car show and swap meet.

5.2e Newsletter Editor: The Newsletter Editor will compose and publish two editions yearly of the "*Hoofbeat*". The Editor will be responsible for sending out the monthly post card activity update.

5.2f Club Historian: The Club Historian is responsible for maintaining the Club scrapbook/photo album and making it available at Club meetings and activities.

5.2g Merchandise Chairman: The Merchandise Chairman will take orders for Club merchandise and apparel and name badges.

5.2h Website Administrator: The Website administrator will maintain and update the Club website.

5.2i MCA Rep: The MCA rep will communicate with MCA and will update WMMC on MCA activities and distribute information to Club members.

ARTICLE 6 - MEETINGS

6.1 Board meeting will be held on the 2nd Monday of each month, unless a Club activity is taking the place of a regular meeting.

6.2 Special meetings of the Board of Director shall be held as needed.

6.3 Technical sessions, picnics, caravans, car shows and other activities shall be encouraged and promoted as a Club activity.

ARTICLE 7 - AMENDMENTS OR ADDITIONS

- 7.1 The Board of Director may adopt, amend or repeal By-Laws. To become effective, a proposed amendment or change must receive a majority vote of the Directors present at a Directors meeting and a 2/3-majority vote of the membership present at the next regular meeting.

ARTICLE 8 - DISSOLUTION

In the event that it is in the best interest of the Club to dissolve, the following process shall be used.

- 8.1 Initiation: The Board of Directors will recommend to the membership at a regular meeting that the Club dissolve at the next regular meeting and that a "notice of dissolution" vote be published in the *Hoofbeat* or on our monthly post-card. At the next meeting following the published notice, a two thirds (2/3) majority, of those present, may dissolve this Club.
- 8.2 Distribution of Funds: At that time the Board of Directors will hire or appoint a trustee to collect all monies due the Club, pay all outstanding debts of the Club, if possible and dispose of all real and tangible assets, after inventory and appraisal, file the appropriate taxes for that year. After a final accounting by the trustee and a period of one-hundred and twenty (120) days, any funds remaining from the treasury will be distributed to the Charitable Organization(s) as decided by the Board of Directors. There will be no cash dividends paid to the West Michigan Mustang Club officers and/or the general membership.
- 8.3 Legal Notices: All legal notices to the State of Michigan, and the IRS shall be the responsibility of the Treasurer.

ARTICLE 9 – REVISION OF BY-LAWS

- 9.1 By-Law Revision: The President may appoint a committee to review the by-laws and recommend changes to the Board; at any time he/she deems it necessary.
- 9.2 Notice: All members of the club shall be notified of the pending changes in the by-laws by an announcement in the *Hoofbeat* (newsletter or post card) and shall receive a copy of the proposed changes published prior to the scheduled meeting for discussion.
- 9.3 Discussion: Changes in or amendments to the by-laws shall be presented to the membership and discussed at an announced regular meeting of the Club.
- 9.4 Approval: Changes in or amendments to the by-laws shall be voted on at the next regular membership meeting following the discussion and a two-thirds (2/3) majority of the membership attending shall rule.

These By-Laws were reviewed and revised by the By-Law Committee on January 5, 2016.

The By-Law Committee members were:

David Dunn Rich May Ron Wilton Bill Binning Lynn Trestrail

The Revised By-Laws were approved by vote at the general meeting, January 9, 2016